

Sauk Prairie School District Dismissal Change/Bus Request Form

This form will be used for all elementary students who are changing their regular dismissal plan, whether the change involves riding a bus or not.

All grades will complete the form to ride a bus for the following reasons. Students will NOT be allowed to ride without this form.

- Bus Ride Requests are a non-rider going somewhere on a route.
- Change Requests are when someone on a regular route is now going on a different route.

School (check one): HS MS GA BE MCCA TR SPNC-K4 St Al

Student Name _____ Teacher/ Homeroom: _____
(student name)

Date of the Dismissal Change _____
(date of change)

Dismissal Change Is:

Bus Ride / Change Request

The above student has my permission to ride with or at _____
(name of person)

to be dropped off at _____
(address)

on the _____ bus.
(name of bus if known)

Pick up Notice

Pick up before dismissal at _____ by _____
(time) (name of adult)

The student will / will not be returning to school on this date.
(circle one)

Pick up at dismissal by _____
(name of adult)

After School Club Notice

The above student is registered to attend After School Club, and should attend ASC.

Parent/Guardian Signature _____
(parent signature)

Phone Number to reach me in case of questions _____
(phone number)

For Office Use Only

School Approval Stamp: