Position Details

**Position Type:** Teaching Assistant (One Year)  
**Posting Date:** September 10, 2020

**Position Title:** At Risk Teaching Assistant  
**Location:** Sauk Prairie Middle School

**Employment terms:** School Year, 7.25 hours/day  
**Starting Wage:** $14.00/hour

Application Requirements

1. Online cover letter required. This is a second step and must be completed after you submit your application.
2. No paper applications or letters will be considered.
3. **Apply Now:** at WECAN [https://wecan.education.wisc.edu/](https://wecan.education.wisc.edu/)

Essential Functions

1. Work under direction of counseling staff and teacher teams to help at-risk students succeed
2. Work with students in areas of Math, English, Social Studies and Science, organization and motivation

Qualifications

1. High school diploma or equivalent
2. Ability to properly handle confidential matters, emergencies and work in a positive manner with students, staff and the community
3. Self-motivated individual who is able to complete tasks on time
4. Very good interpersonal communication skills
5. Computer skills, including but not limited to MS Word, MS Excel, Google Apps; Skyward experience preferred
6. General clerical skills and basic computer skills
7. Obtain emergency medical training and other job related training and/or certifications as required

Dates

**Job Starting Date:** As soon as possible

**Application Closing Date:** September 25, 2020

District Notes: 1. Webpage posting  2. WECAN  3. SP Star Newspaper 2 weeks  4. Chamber listing

Sauk Prairie Newspaper Description:

**Sauk Prairie School District:** At Risk Teaching Assistant at Sauk Prairie Middle School, 36.25 hours per week, $14.00/hour. Applications only accepted online at WECAN [https://wecan/education.wisc.edu/](https://wecan/education.wisc.edu/) Until 09/25/2020.