Position Details

Position Type: Teaching Assistant (One Year)  
Posting Date: September 10, 2020

Position Title: Special Education Assistant  
Location: District

Employment terms: School Year, 3.0 hours/day  
Starting Wage: $14.00/hour

Application Requirements

1. Online cover letter required. This is a second step and must be completed after you submit your application.
2. No paper applications or letters will be considered.
3. Apply Now at WECAN https://wecan.education.wisc.edu/  

Essential Functions

1. To provide a well-organized class environment for students to receive individualized support for virtual learning.
2. To provide academic assistance for a range of courses and grade levels.
3. To serve as a liaison between students/families and instructional staff/leaders.

Qualifications

1. High school diploma or equivalent
2. Able to obtain appropriate license from DPI as Special Education Program Aide (District will assist with the application process)
3. Strong interpersonal communication skills and highly organized
4. Demonstrated ability to connect and work with children and adults
5. Skilled with virtual platforms/current technology
6. Ability to properly handle confidential matters and emergency situations
7. Self-motivated individual who is able to work independently
8. Able to obtain CPR certification (District will assist with certification)
9. Able to lift 50 pounds
10. Preference given to candidates who have a background/experience supporting and/or coordinating youth activities

Dates

Job Starting Date: As soon as possible  
Application Closing Date: Until filled

District Notes: 1. Webpage posting  2. WECAN  3. SP Star Newspaper 2 weeks  4. Chamber listing

Sauk Prairie Newspaper Description:

Sauk Prairie School District: Special Education Teaching Assistant for a range of students for virtual schooling, 15 hours per week, $14.00/hour. Applications only accepted online at WECAN https://wecan/education.wisc.edu/ Until filled.