

## Classifications of Renters:

*(Reference School Board Policy 7510 & Administrative Guideline 7510A)*

1. **School Affiliated**: School or school affiliated groups & Sauk Prairie Recreation Department
  
2. **Community Affiliated**: Private use by local organizations or groups, civic groups, individual, private local groups, non-school adult education, non-school community youth groups, structured adult groups, local non profit your groups not affiliated with the schools or Sauk Prairie Recreation Department, Government agencies
  
3. **Non-Community and For-Profit Organizations**: Groups charging admission for private gain or profit, members only activities, individual & private non-local groups, local for-profit organizations, non-local civic organizations, non-local non-profit groups.

**\*\*The Community Center is a Drug/Smoke/Alcohol Free environment. \*\***

Rental Fees/Hourly Rates	Class 1	Class 2	Class 3
Classrooms/meeting rooms (includes Monroe St. room, Jackson St. room, stage, and foyer)	N/C	\$25.00/hour	\$50.00/hour
Gymnasium (max. charge=8 hr/day)	N/C	\$35.00/hour \$280/day	\$70.00/hour \$560/day
Kitchen	N/C	\$5.00/hour	\$10.00/hour

Renters are responsible for clean up after their rental.

### **Equipment Rental**

Tables and chairs are available for use at the Community Center only. Renters are responsible for set-up and takedown of all tables and chairs.

### **Security Deposit**

A security deposit of \$250 is required for all rentals, including nonprofit groups. A separate check for rental and deposit is required prior to date of rental. A fee of \$25/hour is assessed and withheld from the security deposit for any extra custodial time needed to clean up after a rental.

*\*\*All events must be over by 11:30 p.m.*