

## **Late Registration Policy**

In the event an youth individual, or an adult team requests to register for a SPCRD program or league at any time after an announced deadline for registration, the following late fee procedure will occur concerning the SPCRD:

Administrative programming costs will require an additional cost to the program or league fee for the SPCRD.

**A) SPCRD Youth Program**

A late registration fee of \$5 per individual for a youth program will be added to the original program fee for any person registering after the announced registration deadline.

**B) SPCRD Adult League**

A late registration fee of \$15 per team for an adult league team will be added to the original league fee for any team registering after the announced registration deadline.

**C) “Absolute Deadline” Per Program**

Each individual program can determine an “absolute deadline” in coordination with the recreation director. Once that deadline is established, on a per program basis, and has been reached, no participants may register for that particular program through the SPCRD.

**D) Additional Program Late Fees**

A late registration fee, on a per program basis, may be developed in advance to the registration period by each individual program, above and beyond the SPCRD late fee language stated in A and B above.

