

## **Sauk Prairie Recreation Youth Scholarship Program**

The Sauk Prairie Recreation Department is proud to offer a scholarship program administered by the Recreation Department. The program is designed for children who, without financial assistance, would not have the opportunity to participate in the Department's youth activities and youth sports organizations in Sauk Prairie. This will help make programs more accessible by partially covering the cost of current registration fees for youth who qualify.

### **What Programs are Eligible?**

- Recreation Department programs
  - Made available through a grant provided by Sauk Prairie United Way.
  - Approval of funds will come from the Recreation Commission
  - Example programs: Sports Sampler, Jr Eagles Basketball, Flag Football, etc.
- Youth Sports Affiliated Organizations (YSO)
  - Youth Sports Organizations will provide their own scholarships through their own respective budgets.
  - The Recreation Department will verify to the YSO's if a participant is eligible for scholarship.
  - Approval of funds will come from each organizations board.
  - Example programs: Tackle Football, Youth Lacrosse, Youth Softball, etc.

### **The scholarship application must be submitted 10 days prior to the program deadline.**

Please check the program registration information prior to submitting your request. Application must be submitted annually, January 1 - December 31.

### **Who Can Apply for a Scholarship?**

- Any family residing in the Sauk Prairie School District
- All children within the family will qualify based on the income standards of the free/reduced lunch program guidelines
- A new application is required each calendar year (January 1 - December 31)

All scholarships are subject to availability of funds and class space. The scholarship program is awarded on a first come first served basis. **Scholarship recipients are required to cover all administrative fees, late fees, volunteer opt out fees and direct supply costs for programs, cost will vary per program.**

### **What is needed to Qualify for Scholarship?**

- Fill out Scholarship Program application (See application process on page 2)
- Request must be submitted with proof of residency in Sauk Prairie
- Sign application agreeing to allow the Recreation Department to verify with the Sauk Prairie School District your child is eligible for school free/reduced lunch

- Families qualified for reduced lunches would receive 50% discount on registration fees for programs
- Families qualified for free and reduced lunches would receive 75% discount on registration fees for programs
- Participants who don't receive free/reduced lunch through their school will be evaluated on a case by case basis and can only be approved by the Recreation Department Director.

### **Confidentiality**

The Sauk Prairie Recreation Department will use application information only for approval of a youth scholarship. Strict confidentiality will be maintained at all times during the decision process. Program leaders will not be informed of a participant's scholarship status.

### **Application Process**

Please allow 10 business days for process, approval and notification once all documentation has been received by the Sauk Prairie Recreation Department.

1. Complete a [Youth Scholarship Application Form](#). Forms are also available at the Sauk Prairie Community Center.
2. Please provide all required documentation when submitting application.
3. Please provide proof of Sauk Prairie School District residency - (i.e. City water bill, etc) with application.
4. Deliver or mail all documentation to the Sauk Prairie Recreation Department  
Sauk Prairie Recreation Department  
Attn: Scholarship Program  
730 Monroe St  
Sauk City, WI 53583
5. If approved, the participant will be registered for their desired activity (if still available) and will be notified by email.
6. Upon approval, please provide remaining payment prior to start of the program by cash, check or money order made payable to: Sauk Prairie Recreation
7. Please call 608-643-0520 for more information or questions concerning the program.